

INTERNAL JOB NOTICE

Building Inspector

The City of Shelbyville is accepting applications for the full-time position of Building & Codes Inspector for the Building and Codes Department. The Building & Codes Inspector is responsible for technical work in the enforcement of Building and Zoning Codes and City and State Ordinances. Must be a high school graduate or possess equivalent. Excellent communication skills, both verbal and written. Current certification as Residential Building Inspector Plumbing and Mechanical Inspector and International Property Maintenance Certification through the State of Tennessee is preferred. Non-certified individuals must obtain certifications within 1 year of employment.

QUALIFICATIONS:

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

- Current certification as Residential Building Inspector, Plumbing and Mechanical Inspector and International Property Maintenance Certification through the State of Tennessee preferred. Non-certified individuals must obtain certifications within 1 year of employment. All certifications must be maintained during employment.
- Must possess and maintain a valid driver's license through the State of Tennessee.
- Graduation from high school or equivalent. Additional education or technical training is highly desired.
- Minimum 2 years' experience in building construction or inspection, including both residential and commercial construction is desired.

Applications and job descriptions may be picked up in the Human Resources office at City Hall during normal business hours or you may request a copy to be emailed to you by contacting me at stacey.claxton@shelbyvilletn.org.

Applications and Resumés must be returned to City Hall located at 201 North Spring Street no later than Friday, June 6, 2025, at 4:00p.m.

The City of Shelbyville is an equal opportunity employer and drug free workplace.